

Point Reyes Birding & Nature Festival

April 21st-23rd, 2023 | Marin and Sonoma Counties

50+ Field Events | All Ages and Experience Levels

www.pointreyesbirdingfestival.org



Field Event Volunteer Requirements

The Environmental Action Committee of West Marin (EAC) is looking for responsible individuals to assist us with field event customer service and administration during the Point Reyes Birding & Nature Festival.

Prior to registering, please review the full event descriptions online. You can choose to volunteer for up to three events, or one per day, based on availability. Below are the guidelines and responsibilities for participating as field volunteers. Volunteers will accompany the event(s) for free, and receive a festival volunteer tee and access to our virtual festival library.

Celebrate spring bird and wildlife migrations along the Pacific Flyway in Marin and Sonoma counties and help safeguard our coast.

Volunteer Requirements

- Volunteers must be at least 21 years.
- We will be following the County of Marin Public Health Guidance during the event. No covid restrictions are in place now.
- Be able to multi-task in an outdoor environment with various elements, personality types, and climates.
- Be physically able to participate in the event they sign up for, and sign a liability event waiver.
- Be able to communicate clearly and effectively with a friendly and positive attitude, including speaking in front of a group, and able to provide basic customer service, including assisting participants with festival info, or directions.
- Be able to take direction from EAC Staff, Board, or guides in the field.
- Have transportation to and from event sites, and be able to pick up and drop off volunteer packets before and after the festival.
- Have the ability to take photos in the field with a camera or cell phone, and provide those to EAC the week following the festival.
- Have access to a cell phone for emergencies.
- Some familiarity with West Marin/Marin/Sonoma culture, geography, and directions.

Learn more about the festival, guides, and events.



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Field Event Volunteer Responsibilities

Pre-Event

Complete a webinar training and follow-up survey.

Review details for your assigned events, including learning about the guide(s), the meeting area, practicing your intro speech, and connecting with the guide prior to the event.

Once you have completed your training, you will work with the volunteer coordinator to schedule your volunteer packet pick-up (s) for any or all event(s) you have been assigned.

Contact the guide by phone to introduce yourself, and discuss your role and any specific help the guide may need.

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Day of the Event

Arrive 15 minutes prior to the event's scheduled meeting time, and keep a lookout for attendees.

Check in participants using a checklist, and have them sign the liability waiver as a part of checking in, including yourself and the acting guide(s).

Provide a two-minute group welcome, thanking participants for their support of the festival, and introducing the guide, who will lead the day.

Assist guide in the field if an attendee needs help finding a bathroom, or has an emergency.

Ensure attendees' experience is positive, by assisting onlookers/tour crashers with assistance on how they can join next year, but this event is private.

Document the day by taking photos and testimonials from attendees, filling in your bird/nature checklist, or assigning it to an attendee who is interested.

Provide a two-minute closing, including handing out evaluation forms, thanking the participants, and the guide.

Drop off the volunteer packet at the EAC office the weekend of the festival or return it by mail.

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